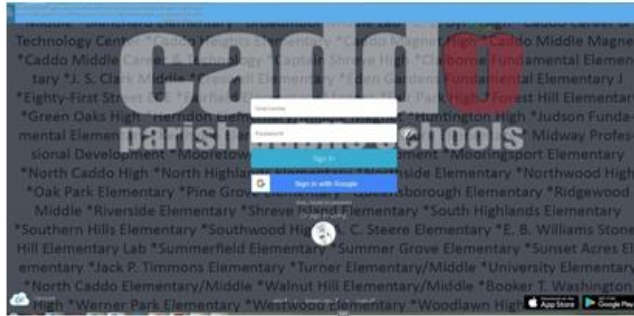


# Logging Into Classlink



## Students

### PC or Laptop Users

**Step 1:** On a PC or Laptop: Click on the Google Chrome icon  to open Google Chrome.

**Step 2:** Go to [launch.caddoschools.org](http://launch.caddoschools.org)

**Step 3:** Enter your user name and password by choosing the option below that best fits your grade.

**Option 1:** *K-1<sup>st</sup> grade students on devices with a camera* - Click on the **Quick Cards** button, and hold your Quick Card (provided by your teacher) with the QR Barcode up to your camera. Your device will snap a picture and log you into Classlink.

**Option 2:** *2<sup>nd</sup>-12<sup>th</sup> grade students (and K-1 students without a camera on your device)* - Enter your username by typing your last initial + your 7-digit student ID number into the user name box. IMPORTANT: If the first number is zero, omit the zero (see example below) Then, enter your password by typing your first and last initial (CAPITALIZED) + your birthdate with NO leading zeroes.

**Omitting the Zero Example:** If the student's name is Sam Smith, and the ID number is 0666666, then the user name should be entered as ss666666

**Password Example:** If the student's name is John Smith, born on May 7, 2008, then the password should be entered JS572008

## Students

### iPad Users



**Step 1:** Find the Classlink app and click on it.

**Step 2:** Enter your user name and password by choosing the option below that best fits your grade.

**Option 1:** *K-1<sup>st</sup> grade students on devices with a camera* - Click on the **Quick Cards** button, and hold your Quick Card (provided by your teacher) with the QR Barcode up to your camera. Your device will snap a picture and log you into Classlink.

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**Omitting the Zero Example:** If the student's name is Sam Smith, and the ID number is 0666666, then the user name should be entered as ss666666

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## Teachers and Staff

Login using the same username and password that you use to login to your Caddo email. (Do not add the "@caddoschools.org" in your username.)



You can click on the picture of the eye next to the password box to see what you are typing in and to double-check your password before you click "Sign-In."

