



2018 – 2019 VOLUNTEER FORM

Parent(s) Name: _____

Student(s) Name and Grade(s): _____

Home Address: _____

Email Address(es): _____

Phone Numbers: Home _____ Cell _____ Work _____

Please indicate areas where you are willing to volunteer:

_____ WILLING TO SERVE AS AN OFFICER IN THE FUTURE

_____ **Back-to-School Night** – Help assemble packets and/or setup or cleanup that evening (August)

_____ **Beautification / Landscaping** – Assist with planting and campus cleanup (through year)

_____ **Classroom Monitor** – Help in the classroom if teachers need to be away (Mary J. Malone Lecture/fall)

_____ **Counselors' Coffee** – Assist with afternoon coffee for area Middle School Counselors (December)

_____ **Faculty Luncheons:** _____ First Semester _____ Second Semester

_____ Donate money _____ Donate Food _____ Help with Décor _____ Help with set up/serving/cleanup

_____ **Freshman Activities** - Organize and implement activities for freshman students and parents

_____ **Newsletter** – Assist with collecting information, formatting and printing/mailing of newsletter

_____ **Office Volunteer** – Help in office, throughout school year, answering phone, assisting students and filing

_____ **Recruitment** – Help with Informational Meetings, and/or help with refreshments, setup and clean up at Open House. (Weekend events; one in late fall and one in January)

_____ **Receptions** - Help with planning, decorating and serving refreshments during school day.

_____ National Honor Society _____ JROTC Awards _____ Senior Breakfast

_____ Distinguished Scholars _____ Veteran's Day _____ Senior Reception

_____ Open House (Sunday)

_____ **Senior Activities** – Organize Sr. Breakfast and Reception in May; support from Sr. Faculty Advisor

_____ **Teacher Appreciation** – Help plan, decorate, serve, etc. for this big week for our teachers (March)

_____ Donate \$ _____ Donate Food _____ Donate door prizes

_____ Help with Decorations _____ Help with set up/serving/cleanup

_____ **Cook/Donate Food for Various Events**

_____ **Donate \$\$\$, Gift Cards or Paper Goods** – Will be contacted throughout the year to help

Do you have an area of expertise or a business that would be willing to donate resources such as printing, postage, food service, plants, computer assistance, etc? _____

Mail completed form to CMHS PTSA, 1601 Viking Dr, Shreveport, LA 71101 or bring to school office.

Please return completed form to school office.